



THE JBSA JURIST

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COURT SUMMONS AND JURY SERVICE

10 U.S.C. 982 exempts certain military members from service on a State or local jury. When a military member **on active duty** receives a summons to state or local jury duty, the member should inform his/her immediate commander. For the purpose of jury service, "active duty" includes full-time duty in the active military service, full-time training duty, annual training duty, active duty for training, and attending a service school while on active military service.

Military Exemptions from Jury Service

- The immediate commander determines whether jury duty would unreasonably interfere with military duties or adversely affect the readiness of the unit, command or activity
- The immediate commander has exemption denial authority while the special court-martial convening authority (SPCMCA) has exemption determination authority (See AFI 51-301, AR 27-40, SECNAVINST 5822.2)
- All general and flag officers, commanding officers, and all military personnel assigned to the operating forces, in a training status, or stationed outside the United States are categorically exempt. Such jury service necessarily would interfere unreasonably with the performance of military duties by these members and adversely affect the readiness of the unit, command, or activity to which they are assigned.

Procedures

- If the member is categorically exempt, the SPCMCA or designee notifies the issuing state or local official by written notice (complying with respective regulations or instructions)
- If the member is not categorically exempt, the immediate commander decides whether jury duty would unreasonably interfere with military duties or adversely affect the readiness of a unit, command or activity
 - If jury duty would not unreasonably interfere with military duties or adversely affect the readiness of a unit, command or activity, the member must perform jury duty
 - If the immediate commander decides jury duty would unreasonably interfere with military duties or adversely affect the readiness of a unit, command or activity, the immediate commander requests approval of the exemption from the SPCMCA
- The SPCMCA may then decide exemption is inappropriate and instruct the member to comply with the jury summons, or the SPCMCA may decide exemption is appropriate and direct the immediate commander to send a written notice of exemption to the issuing state or local official. The SPCMCA's determination is final.

Fees and Reimbursements

- Service members who serve on State or local juries shall not be charged leave or lose any pay or entitlements during the period of service
- All fees accrued to members for jury service are payable to the U.S. Treasury
- Members are entitled to any reimbursement from the State or local jury authority for expenses incurred in the performance of jury duty, such as for transportation costs or parking fees

AREA DEFENSE COUNSEL

ADCs are experienced judge advocates outside the local chain of command to allow Airmen completely confidential legal advice for criminal and adverse matters.

Ft Sam Houston: DSN 471-9679

Lackland: DSN 473-2924/2926

Randolph: DSN 487-2274

SPECIAL VICTIMS' COUNSEL

SVCs are experienced, independent judge advocates who provide confidential legal advice to victims of sexual assault. They serve both restricted and unrestricted reporters, help victims understand their legal rights, and explain how the legal process works for processing sex assault claims.

JBSA (LAK, FSH, RND): DSN 473-4748

**PREPARE FOR YOUR
LEGAL ASSISTANCE APPOINTMENT**

LOG ONTO: <https://aflegalassistance.law.af.mil>

Wills & Power of Attorney Powers of Attorney

1. Click on tab "Legal Worksheets"
2. Complete worksheet for documents you wish to have created
3. Save your ticket number, then call the Legal Office for an appointment!
4. Please complete survey online

Legal Assistance

1. Click on tab "Legal Information"
2. If the information you are looking for is not listed, call the Legal Office for an appointment!
3. Please complete online survey!

**TO SCHEDULE AN APPOINTMENT CALL
ONE OF THE OFFICES BELOW**

JBSA-Ft Sam Houston

502 FSG/JA
2422 Stanley Road

*Legal Assistance Primarily by
Appointment*

Walk-in Hours

Tues 0830-1030 All eligible clients
Thurs 0830-1030 Active Duty only

Notary and Powers of Attorney

Mon-Thurs 0730-1630
Fri 0730-1200

**DSN 420-0169
Comm: 210-808-0169
Tax Center: 210-295-1040**

JBSA-Randolph

502 SFLSG/JA
1 Washington Circle, Bldg 100

*Legal Assistance Primarily by
Appointment*

Walk-in Hours

Tues 0900-1000 All eligible clients
Thurs 0900-1000 Active Duty only

Notary and Powers of Attorney

Mon-Fri 0800-1500

**DSN 487-6781
Comm: 210-652-6781
Tax Center: 210-652-1040**

JBSA-Lackland

502 ISG/JA
1701 Kenly Ave, Suite 134

*Legal Assistance Primarily by
Appointment*

Walk-in Hours

Wed 0830-0930 All eligible clients

Notary and Powers of Attorney

Mon, Tues, Thurs, Fri 0830-1530
Wed 0830-1230

**DSN 473-3362
Comm: 210-671-3362
Tax Center: 210-671-1001**



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